



NYLI Lexis Digital Library Instruction Guide

Welcome to the NYLI Lexis Digital Library! The following is a guide to finding and using our Lexis digital library collection.

Finding our Lexis Digital Library eBooks

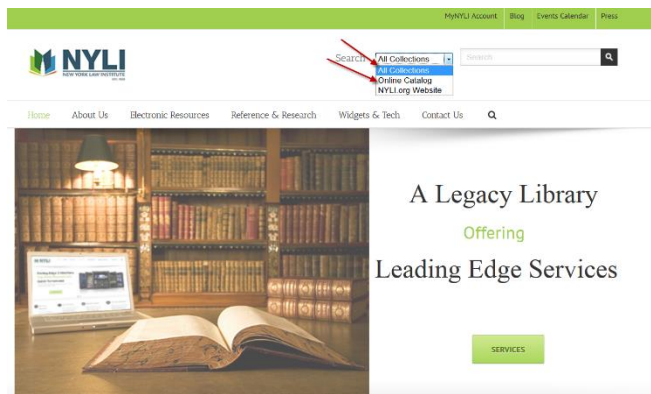
Our new collection of Lexis (and ABA) eBooks has been cataloged within our OPAC and can be located by:

- Using the All Collections Search located at the top of our website
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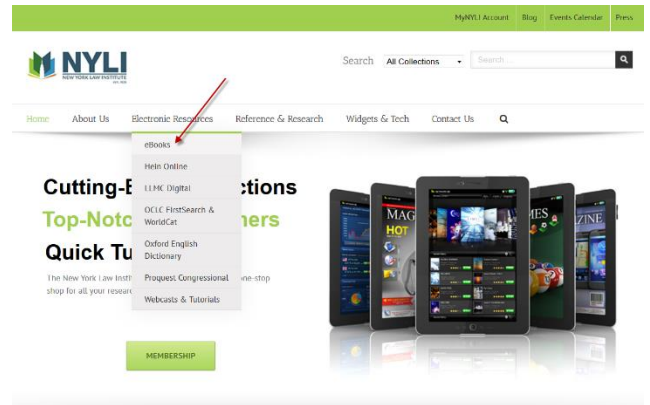
You will need your NYLI username and password to log in, just as you would for our online databases.

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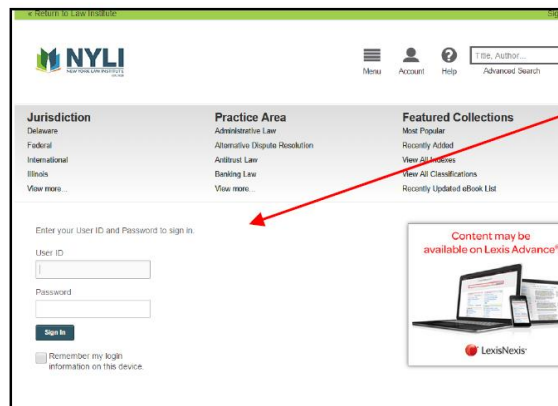
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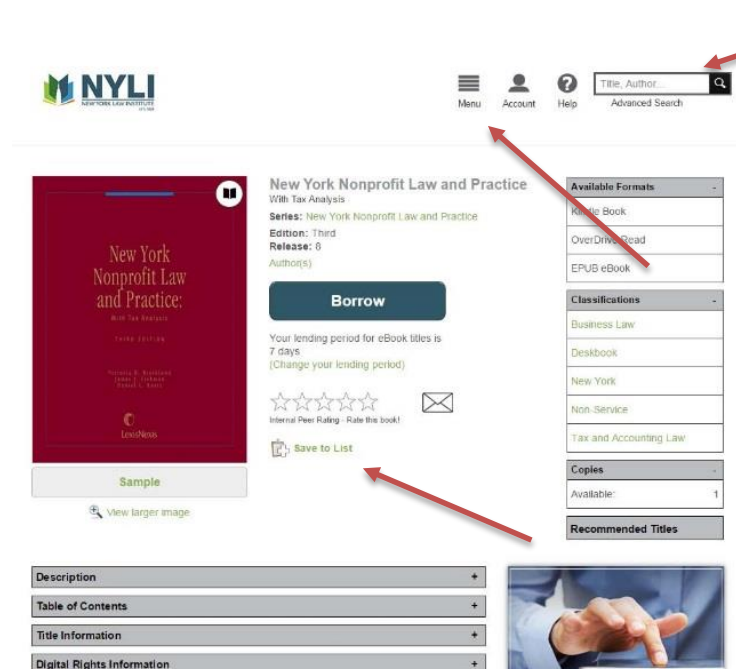
You will need to log in with your NYLI credentials on the Overdrive platform.



Navigating the NYLI Lexis Digital Library (Overdrive) Portal

Once you're on the Lexis/Overdrive side of things, you can search, browse, download, and save books to lists. Here are some of the features.

Searching and Browsing eBooks

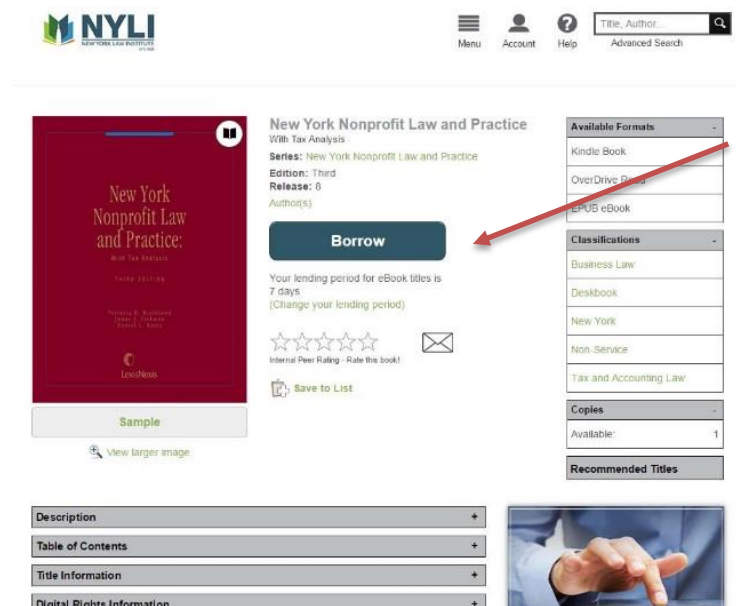


Search by title name, author, subject or keyword; or browse the content listing and select a publication.

Browse by clicking on the Menu function which will display categories by practice area, jurisdiction and featured collections.

Click the **Save to List** function to place the title in your bookshelf list and return later to borrow it. Use this feature to easily locate titles you use most often.

Borrowing eBooks



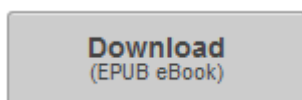
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Reading Lexis eBooks

The NYLI Lexis Digital Library is powered by Overdrive. They offer several options for downloading and reading eBooks.

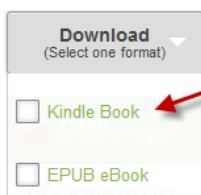


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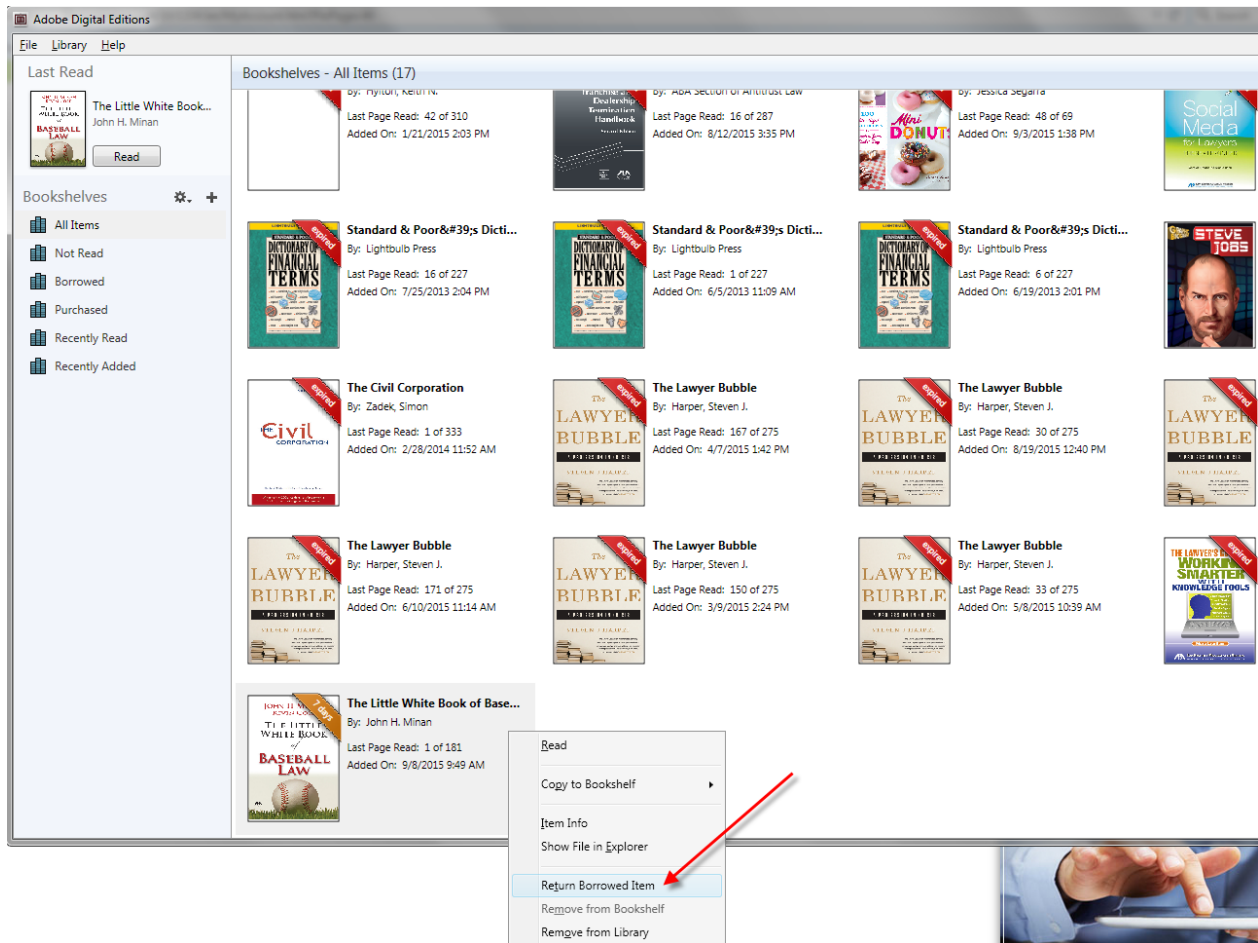
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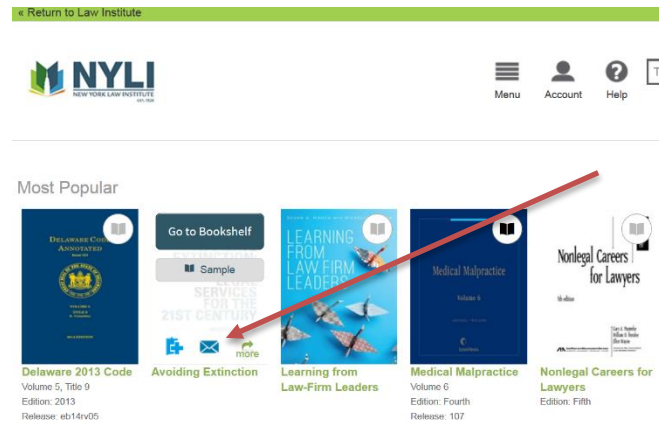
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Troubleshooting Tips and FAQs

Q.) Can I read the eBooks without having to download Adobe Digital Editions (ADE)?

A.) Yes, you can choose to read the eBooks within your browser without downloading them to ADE, simply choose the green “Read (in your browser)” option.

Q.) Why won't Overdrive keep me logged in on my tablet?

A.) Be sure you have cookies enabled. If you are on a firm-owned device you will want to contact your IT department as they may have disabled cookies as a part of their mobile device management policy.

Q.) How much can I copy and paste and how much can I print?

A.) Right now Lexis does not have any limitations on printing and copying and pasting.

Q.) Is there a limit to how many Lexis eBooks I can borrow?

A.) Yes. Since these eBooks are limited to one reader at a time we have placed a 5 book limit on how many eBooks any user can check out at one time.

Any additional questions can be forwarded to Ellyssa Kroski, Director of Information Technology at ekroski@nyli.org.